9101

HACKETTSTOWN BOARD OF EDUCATION REGULAR BOARD MEETING September 19, 2018 MINUTES

The regular action board meeting of September 19, 2018 of the Hackettstown Board of Education was called to order at 7:03 p.m. in the High School Media Center by Board President, Mr. Michael Herbst. Mr. Herbst read the following statement followed by the pledge of allegiance: "In accordance with the State's Sunshine Law, adequate notice of this rescheduled meeting was provided by sending a notice of the time, date, location to Success Communications Group on January 5, 2018 and advertised in the "Express Times" on January 8, 2018 and the "Gazette on January 12, 2018. Copies of the meeting schedule have also been posted at each of our schools, the district website, the Board Office located at 315 Washington Street, and emailed to the Municipal Clerk of the Town of Hackettstown on January 18, 2018. And further, please be advised that, meetings of the Hackettstown Board of Education are videotaped for next day posting on the District website. The Board of Education reserves the right to edit the videotaped record of its meetings in order to protect student or staff member privacy."

ROLL CALL

Members present: Mr. Bordi

Mr. Shawn Burke Mrs. Amy Cochran

Dr. Giovanni Cusmano (arrived at 7:15 p.m.)

Mr. Michael Herbst Ms. Malainie Hibler Ms. Mary Beth Maciag Mr. Robert Moore Ms. Michele Wehmeyer

Also present: Mr. David C. Mango, Superintendent of Schools

Ms. Gail Woicekowski, Board Secretary Mr. Mark Toscano, Board Attorney Mr. Jeffrey Merlino, Board Attorney

Mr. Guy Jorstad, Director of Student Personnel Mrs. Kathy Gesumaria, Director of Special Services

Mrs. Debra Grigoletti, Director of Curriculum and Instruction Mr. Douglas DeMatteo, Director of Building and Grounds

Mr. John Morsillo, Technology Technician I Mr. Kyle Sosnovik, High School Principal Mrs. Sheena Delgaizo, Middle School Principal Mrs. Marie Griffin, Hatchery Hill Principal Mr. Jonathan Beyer, Willow Grove Principal

Members absent: Ms. Lori Prymak

Dr. Bo Soobryan

9102

MINUTES

Motion: Mr. Bordi

Second: Mr. Moore

Be it resolved, that the regular board meeting minutes and executive session minutes of August 15, 2018 be approved.

Carried in a voice vote, Ms. Cochran, Ms. Wehmeyer -abstain.

COMMITTEE REPORTS

Finance and Facilities – updates were given in Building and Grounds report by Ms.

Woicekowski.

Aliamuchy – no report

Personnel/Negotiations-reported by Mr. Burke

 The committee met on Monday 9/17/18. They are proposing a 1 year proposal of the Memorandum of Agreement. Also discussed was an internal candidate for the Payroll position.

Policy – reported by Ms. Cochran

- The committee met on Monday 9/17/18. They discussed a change in language on Policy 5117 (Interdistrict School Choice).

Curriculum/Student Activities – reported by Mrs. Hibler

- The committee discussed dual enrollment with Centenary University, PARCC scores and the auditorium at the High School.

HFEE Foundation – reported by Ms. Maciag

Ms. Maciag stated the committee will meet on Monday 9/24/18.

Ad Hoc Shared Services – no report

Student Activity - no report

<u>SUPERINTENDENT'S REPORT</u> – Mr. David Mango

- Building and Grounds Ms. Gail Woicekowski
 - Air quality tests were done at Hatchery Hill and Willow Grove. Willow Grove is in good condition and Hatchery Hill had an issue that was due to a rug that was brought from Willow Grove to Hatchery Hill classroom. The rug has since been disposed of and room cleaned.
 - High School Auditorium roof replacement had extensive damage from the wind and rain on Sunday, September 9, 2018. The ceiling in the auditorium which has asbestos needs to be abated. Insurance is handling the claim and will be in excess of \$600,000.00 to fix and will take up to 6 to 8 weeks. It will be an occupied abatement with people in the building.
 - Middle School Basketball Courts are in disrepair. Research has been done and the district received quotes of over \$30,000.00 to replace them. Our insurance company said the hoops are unsafe and need taken down. The basketball hoops will not be replaced at this time unless money can be raised to cover the costs.
 - The new landscaping company, Dukes Landscaping has done a complete transformation on all school properties and has impressed everyone. The difference in the cost between old landscaper and Dukes is \$6,600.00 versus \$7,100.00.
 - Custodial Company District is waiting for two swing people (1 at the High School and 1 at Hatchery Hill) to work a 2nd shift.

- 9103
- School Dude is an icon on the desktop in which to report things that are broken, need cleaned or repaired. Delta T Group gets notification along with the Director of Building and Grounds.
- High School Vestibule Air-Conditioner has condensation and needs to be fixed. Ms. Woicekowski contacted the Bond Company, for the contractor, and filed a claim. The cost to fix the issue will be \$32,000.00.
- Report of the High School Mr. Kyle Sosnovik
 - A copy of Mr. Sosnovik's report is attached to the minutes.
- 2017-2018 PARCC Overview Mrs. Debra Grigoletti
 - A copy of Mrs. Grigoletti's report is attached to the minutes.
- HIB Presentation Mr. Guy Jorstad
 - A copy of Mr. Jorstad's presentation is attached to the minutes
- Willow Grove School HVAC Gianfacaro Architects
 - A copy of the presentation is attached to the minutes.

PUBLIC COMMENT

- Mrs. Elliott, a community member addressed getting water away from the building at Willow Grove
- Ms. Woicekowski replied that it will be fixed next summer with additional catch basins around the buildings.
- Mr. Chris Dziergoski, a community member asked what the seer rating is on the units being installed at Willow Grove.
- Gianforcaro Architects replied that it is 2 1/2 ton so the seer rating will be around 18-20+.
- Mr. James Limbo said he will speak with the Recreation Director, Mr. Yapaola to look into helping with the Middle School basketball courts.
- Mrs. Kate Lecher, a community member asked for confirmation that 1st phase of Gianforcaro bid would be paid from budget.
- Ms. Woicekowski replied that the extra state aid money will pay for it.
- Mrs. Hindi and Mrs. Bujno had questions regarding the new Middle School schedule regarding Physical Education and Music Education.
- Mrs. Grigoletti addressed the reason for the change in the Middle School schedule
- Mrs. Delgaizo addressed Mrs. Hindi's and Mrs. Bujno's concerns.

PUBLIC COMMENT/QUESTIONS ON AGENDA ITEMS

- none

BOARD COMMENT ON A SECTION AGENDA ITEMS

Motions are accepted by Ms. Cochran and Mr. Moore as amended.

- none

APPROVAL OF CHECK REGISTER(S)

Motion: Ms. Cochran Second: Mr. Moore

Be it resolved, that the Board of Education, approve the September 19, 2018 bill list in the amount of \$2,227,300.93 and further, that copies be attached to the minutes.

Carried in a roll call vote, Mr. Bordi –abstain; Dr. Cusmano – yes (as it pertains to the High School)



APPROVAL OF FINANCIAL REPORTS

Motion: Ms. Cochran Second: Mr. Moore

Be it resolved, that the Board of Education, approve the Secretary and Treasurer Reports for the month ending July 31, 2018 for the 2018-2019 school year as attached by reference. Carried in a roll call vote, Mr. Bordi –abstain; Dr. Cusmano – yes (as it pertains to the High School)

ACCEPTANCE OF FINANCIAL REPORTS CERTIFICATION

Motion: Ms. Cochran Second: Mr. Moore

Be it resolved, that the Board of Education, accept the certification of the Board

Secretary.

Board Secretary

and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of July 31, 2018 no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2018-2019 school years.

Carried in a roll call vote, Mr. Bordi –abstain; Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF TRANSFERS

Motion: Ms. Cochran Second: Mr. Moore

Be it resolved, that the Board of Education, approve the transfers for July 2018 in the amount of \$2,342,339.00, as attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF 2017-2018 OUT OF DISTRICT PLACEMENTS

Motion: Ms. Cochran Second: Mr. Moore

Be it resolved, that the Board of Education, approve the 2017-2018 school year out of district placement(s) as attached by reference, and further, that transportation be arranged as required.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF 2018-2019 OUT OF DISTRICT PLACEMENTS

Motion: Ms. Cochran Second: Mr. Moore

Be it resolved, that the Board of Education, approve the 2018-2019 school year out of district placement(s) as attached by reference, and further, that transportation be arranged as required.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF GENERAL EDUCATION TUITION CONTRACT WITH HAMPTON BOROUGH BOARD OF EDUCATION

Motion: Ms. Cochran Second: Mr. Moore

Be it resolved, that the Board of Education, approve a general education send/receive tuition contract for the 2018-2019 school year for student #5076084152 to attend school in the Hampton School District at a tuition rate of \$17,477.00.



APPROVAL OF ENROLLMENT AGREEMENT FOR NON-RESIDENT STUDENT

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve an enrollment agreement for a non-resident student #4712040048 to attend Hackettstown High School for the 2018-2019 school year at a tuition rate of \$14,765.00.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF STUDENT DRUG TESTING CONTRACT

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve an agreement with Aegis Sciences Corporation to provide laboratory testing services, including substance abuse testing services for the 2018-2019 school year, as attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF DRUG/ALCOHOL RENEWAL AGREEMENT

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve a renewal agreement with Practice Associates Medical Group, P.A. for Drug/Alcohol Screening Services for the 2018-2019 school year.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF COLLABORATION AGREEMENT WITH NORWESCAP HEAD START

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve a Collaboration Agreement with NORWESCAP Head Start and Willow Grove Elementary School and Hatchery Hill Elementary School to provide appropriate services for children and families for the 2018-2019 school year.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF STATEMENT OF ASSURANCE

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve the Lead Testing Program Statement of Assurance for the 2017-2018 school year, as attached by reference. Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

ACCEPTANCE OF GIFTS

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, accept gift(s) as attached by reference. Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF USE OF FACILITIES FOR EXTRA & CO-CURRICULAR ACTIVITIES

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education approve use of Facilities for Extra & Co-Curricular Activities for 2018-2019 school year, as attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)



APPROVAL OF STUDENT(S) ON HOME INSTRUCTION

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve student(s) on home instruction for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF TEEN NJ CAP PROGRAM GRANT

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, authorize the submission of the 2018-2019 Teen NJ CAP Program grant application in the total amount of \$786.10 and accept the award of funds upon subsequent approval of the application, as attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

BOARD COMMENT ON B SECTION AGENDA ITEMS

Motions are accepted by Ms. Cochran and Mr. Moore as amended.

- none

ACCEPTANCE OF RESIGNATION(S)

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, accept the resignations for the 2018-2019 school year attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF NEW STAFF

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, appoint new staff, for the 2018-2019school year attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF LEAVE OF ABSENCE

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve leave of absences for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF DISTRICT AIDE TRAINING HOURS/PAY

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve Hackettstown District Aides who participated in ABA Training and/or Handle With Care Training on September 5, 2018 (pending submission of timesheets) at their hourly rate, attached by reference.



APPROVAL OF ADDITIONAL ADVANCED PLACEMENT LAB PERIODS

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve Phil Cassidy (AP Environmental Science), Timothy Mure (AP Physics), Karen Sterling (AP Biology), and Kristen Miller (AP Chemistry) for additional advanced placement lab periods at a rate of \$45/hour for the 2018-2019 school year.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

REVISED LIST OF TEACHING ASSISTANTS

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve revised list of teaching assistants for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF SCHOOL SECURITY SPECIALISTS

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, appoint Stephen Speirs and Kevin O'Leary as School Security Specialists for the 2018-2019 school year.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF ADDITIONAL/REVISED CO-CURRICULAR APPOINTMENTS

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve additional/revised co-curricular appointments for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF 2018-2019 TIGER CLUB APPOINTMENTS

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve Tiger Club appointments for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF ADDITIONAL 2018-2019 TITLE I PROGRAMS

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve additional Title I programs for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF MENTORS / MENTEES

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve mentors/mentees for the 2018-2019 school year, attached by reference.

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APPROVAL OF ADMINISTRATIVE PAYMENT FOR SUPERVISION OF SATURDAY DETENTION

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve payment to Kevin O'Leary, Lauren Thomas and Melissa Hall to supervise Saturday Detention based on their per diem rates of \$529.17, \$424.52 and \$355.00 respectively, on an as needed basis.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF 7TH TEACHING BLOCK ASSIGNMENT(S)

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve the 7th teaching block assignments effective September 12, 2018, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF WILLOW GROVE SCHOOL CHAPERONES

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve all Willow Grove School members of the Collective Bargaining Agreement for potential Willow Grove School chaperoning duties and eligible for payment as per the contract for the 2018-2019 school year effective September 1, 2018.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF HATCHERY HILL SCHOOL CHAPERONES

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve all Hatchery Hill School members of the Collective Bargaining Agreement for potential Hatchery Hill School chaperoning duties and eligible for payment as per the contract for the 2018-2019 school year effective September 1, 2018.

Carried in a roll call vote. Dr. Cusmano – ves (as it pertains to the High School)

APPROVAL OF OBSERVATION HOURS

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve observation hours for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF REVISED ATHLETIC COACHING APPOINTMENTS

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve revised athletic coaching appointments for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF ADDITIONAL 2018-2019 ATHLETIC CO-CURRICULAR APPOINTMENTS

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve additional athletic co-curricular appointments for the 2018-2019 school year effective September 1, 2018, attached by reference.



APPROVAL OF SUBSTITUTES

Motion: Ms. Cochran Second: Mr. Moore

Be it resolved, that the Board of Education, approve substitutes for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

BOARD COMMENT ON C SECTION AGENDA ITEMS

Motions are accepted by Ms. Cochran and Mr. Moore as amended.

- none

APPROVAL OF WORKSHOP ATTENDANCE

Motion: Ms. Cochran Second: Mr. Moore

Be it resolved, that the Board of Education, approve workshop attendance for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF FIELD TRIPS

Motion: Ms. Cochran Second: Mr. Moore

Be it resolved, that the Board of Education, approve field trips for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF TURN-KEY PROFESSIONAL DEVELOPMENT

Motion: Ms. Cochran Second: Mr. Moore

Be it resolved, that the Board of Education, approve Turn-Key Professional Development for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF NEW CURRICULUM

Motion: Ms. Cochran Second: Mr. Moore

Be it resolved, that the Board of Education, approve new curriculum for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF 2ND READING OF DISTRICT POLICIES AND REGULATIONS

Motion: Ms. Cochran Second: Mr. Moore

Be it resolved, that the Board of Education, approve the following District Policies and Regulations in a 2nd reading:

P & R 1613 Disclosure and Review of Applicant's Employment History (M) (New)

P 5512 Harassment, Intimidation, and Bullying (HIB) (M) (Revised)

P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students

with Disabilities (M) (Revised)

P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

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APPROVAL OF REVISIONS TO DISTRICT POLICIES AND REGULATIONS

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve the revisions of District Policies and Regulations:

P 5117 Interdistrict Public School Choice

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

APPROVAL OF THE 2017-2018 SCHOOL SELF-ASSESSMENT

Motion: Ms. Cochran

Second: Mr. Moore

Be it resolved, that the Board of Education, approve the 2017-2018 School Self-Assessment for determining grades under the Anti-Bullying Bill of Rights Act.

Carried in a roll call vote, Dr. Cusmano – yes (as it pertains to the High School)

OTHER BUSINESS

- none

PUBLIC COMMENT

- Mrs. Hindi spoke about Tuesday, 9/25/18 being National Voter Registration Day. She also spoke about Sandy Hook Promise.
- Mrs. Benbow, PTA President wants to be part of meetings involving bullying.

The Board took a break between 9:17 p.m. and 9:25 p.m.

Ms. Wehmeyer left at 9:22 p.m.

EXECUTIVE SESSION

Motion: Mr. Moore Second: Dr. Cusmano

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session at 9:25 pm;

NOW THEREFORE BE IT RESOLVED by the Hackettstown Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters concerning negotiations, and specifically:

- HEA Negotiations

Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

- Litigation- Docket MRS-L-89-18

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will



not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session.

Carried in a voice vote - unanimous.

RECONVENE

Motion: Mr. Moore

Second: Ms. Maciag

Be it resolved, that the Board of Education reconvene into regular session at 9:35 p.m. Carried in a voice vote – unanimous.

NEW BUSINESS

APPROVAL OF VOLUNTEER

Motion: Mr. Moore

Second: Mr. Herbst

Be it resolved, that the Board of Education, approve Dillon Hoagland as a volunteer football coach for the 2018-2019 school year.

Carried in a roll call vote – Dr. Cusmano – abstain.

APPROVAL OF MEMORANDUM OF AGREEMENT

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Motion: Mr. Moore

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the Memorandum of Agreement between the Hackettstown Board of Education and the Hackettstown Education Association beginning July 1, 2018 through June 30, 2019 with the attached salary guides increase of 2.7%. Carried in a roll call vote – Mr. Bordi, Ms. Hibler and Mr. Herbst – abstain.

ADJOURNMENT

Motion: Ms. Maciag

Second: Ms. Cochran

Be it resolved that the Board adjourn at 9:53 p.m. Carried in a voice vote – unanimous.

Respectfully submitted,

Gail Woicekowski

Business Administrator

Miehael Herbst

Board President